



# **MATS UNIVERSITY**

## **Arts And Humanities Social Work Department**

### **Syllabus**

#### **Two-Year Full-Time Degree Course**

#### **Master of Social Work**

**(MSW)**

*2025-27*

**(Semester Based Course)**

**Syllabus**  
Curriculum Matrix

**MSW As per NEP 2020 : 2025 -26 (First Year)**

**Level 5: First Year Post Graduate Program (Post graduate Certificate) [Credit required 36-40]**

Programme: Master of Social Work (MSW) Sem: I										
NHEQF Level: 5   Courses				Teaching Scheme				Evaluation Scheme		Total Marks
Course Category	Course Subcategory	Course Name	Code	Hours			Credits			
				L	T	P		CIA	ES E	
Discipline Specific Core Courses (DSCC)	Major	Nature and Development of Social Work	MSWDSCC 101	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Human Behavior and Personality (SWAYAM)	MSWDSCC 102	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Social Work with Individuals	MSWDSCC 103	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Social Work with Groups	MSWDSCC 104	3	1	0	4	30	70	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	FIELD PRACTICUM-I	MSWDSEC 105	0	0	4	4	30	70	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	Agency Visit	MSWDSEC 106	0	0	4	2	15	35	50
Value Added Course (VAC)	VAC - Foundation	Documentation	MSWVAC 107	0	0	4	2	15	35	50
<b>Total</b>				12	4	12	24	180	420	600

Programme: Master of Social Work (MSW) Sem: II										
NHEQF Level: 5   Courses				Teaching Scheme				Evaluation Scheme		Total Marks
Course Category	Course Subcategory	Course Name	Code	Hours			Credits			
				L	T	P		CIA	ES E	
Discipline Specific Core Courses (DSCC)	Major	Counselling & Social Work Practice	MSWDSCC201	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Social Work with Communities	MSWDSCC202	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Social Action & Social Movements	MSWDSCC203	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Green Social Work	MSWDSCC204	3	1	0	4	30	70	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	Elective Courses	MSWDSEC205	1	1	0	2	15	35	50
Discipline Skill Enhancement Course (DSEC)	(SEC)	Foundations of Rapport Building	MSWDSEC206	1	1	0	2	15	35	50
Discipline Skill Enhancement Course (DSEC)	(SEC)	FIELD PRACTICUM-II	MSWDSEC207	0	0	2	2	15	35	50
Discipline Skill Enhancement Course (DSEC)	(SEC)	Village Camp	MSWDSEC208	0	0	2	2	15	35	50
<b>Total</b>				<b>14</b>	<b>6</b>	<b>4</b>	<b>24</b>	<b>180</b>	<b>420</b>	<b>600</b>

**Generic Elective Courses**

Category	Name	Code
Generic Elective - I	Feminism and Women Social Work	MSWDSEC205A

	Social Justice & Human Rights	MSWDSEC205B
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Programme: Master of Social Work (MSW) Sem: III										
NHEQF Level: 5   Courses				Teaching Scheme				Evaluation Scheme		Total Marks
Course Category	Course Subcategory	Course Name	Code	Hours			Credits			
				L	T	P		CIA	ESE	
Discipline Specific Core Courses (DSCC)	Major	Social Work Administration	MSWDSCC301	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Social Work Research	MSWDSCC302	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Social Work and Disaster Management	MSWDSCC303	3	1	0	4	30	70	100
Discipline Skill Enhancement Course (DSEC)	SEC	Elective courses	MSWDSEC304	3	1	0	4	30	70	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	FIELD PRACTICUM-III	MSWDSEC305	0	0	4	4	-	100	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	Block Placement Field Work	MSWDSEC306	0	0	4	6	30	70	100
<b>Total</b>				<b>12</b>	<b>4</b>	<b>8</b>	<b>26</b>	<b>150</b>	<b>450</b>	<b>600</b>

#### Generic Elective Courses

Category	Name	Code
Generic Elective - II	Rural Urban Community Development	MSWDSEC304A
	Fundamental of Medical Social Work	MSWDSEC304B

Programme: Master of Social Work (MSW) Sem: III (Coursework & Research)										
NHEQF Level: 5   Courses				Teaching Scheme			Evaluation Scheme		Total Marks	
Course Category	Course Subcategory	Course Name	Code	Hours			Credits			
				L	T	P		CIA	ESE	
Discipline Specific Core Courses (DSCC)	Major	Course work	MSWDSCC307				10	90	210	300
Discipline Specific Core Courses (DSCC)	Major	Research	MSWDSCC307				10	75	175	250
Total							20	165	385	550
Programme: Master of Social Work (MSW) Sem: III (Research)										
NHEQF Level: 5   Courses				Teaching Scheme			Evaluation Scheme		Total Marks	
Course Category	Course Subcategory	Course Name	Code	Hours			Credits			
				L	T	P		CIA	ESE	
Discipline Specific Core Courses (DSCC)	Major	Research Thesis/Project/ Patent	MSWDSCC308				20	165	385	550
Total							20	165	385	550

Programme: Master of Social Work (MSW) Sem: IV										
NHEQF Level: 5   Courses				Teaching Scheme			Evaluation Scheme		Total Marks	
Course Category	Course Subcategory	Course Name	Code	Hours			Credits			
				L	T	P		CIA	ESE	
Discipline Specific Core Courses (DSCC)	Major	Social Policy, Planning and Development	MSWDSCC401	3	1	0	4	30	70	100
Discipline Specific Core Courses (DSCC)	Major	Social Work with Family, Youth & Aged	MSWDSCC402	3	1	0	4	30	70	100

Discipline Skill Enhancement Course (DSEC)	(SEC)	General Elective	MSWDSEC403	3	1	0	4	30	70	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	N.G.O Management & Corporate Social Responsibility	MSWDSEC404	3	1	0	4	30	70	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	FIELD PRACTICUM-IV	MSWDSEC405	0	0	4	4	-	100	100
Discipline Skill Enhancement Course (DSEC)	(SEC)	Philosophy of Research & Dissertation	MSWDSEC406	0	0	6	6	50	100	150
<b>Total</b>				12	4	10	26	170	480	650

**Generic Elective Courses**

Category	Name	Code
Elective III	Social Work & Tribal Development	MSW-403 A
	Medical of Psychiatric Social Work	MSW-403 B

Programme: Master of Social Work (MSW) Sem: IV (Coursework & Research)										
NHEQF Level: 5   Courses				Teaching Scheme				Evaluation Scheme		Total Marks
Course Category	Course Subcategory	Course Name	Code	Hours			Credits	CIA	ESE	
				L	T	P				
Discipline Specific Core Courses (DSCC)	Major	Course work	MSWDSCC407				10	90	210	300
Discipline Specific Core Courses (DSCC)	Major	Research	MSWDSCC407 6				10	75	175	250

Total				20	165	385	550
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Programme: Master of Social Work (MSW) Sem: IV (Research)									
NHEQF Level: 5   Courses				Teaching Scheme			Evaluation Scheme		Total Marks
Course Category	Course Subcategory	Course Name	Code	Hours			Credits		
				L	T	P		CIA	ESE
Discipline Specific Core Courses (DSCC)	Major	Research Thesis/Project/Patent	MSWDSCC408				20	165	385
Total							20	165	385

## Semester I

Name of the Programme: MSW	Branch: Social work	Semester - I
Name of the Subject: Nature and Development of Social Work	Subject Code: MSWDSCC101	Total Marks for Evaluation:100

## **MSWDSCC101**

### **Nature and Development of Social Work**

**Course outcomes: On successful completion of the course, the students will be able**

- Understand the history and ideological background of the social work profession.
- Develop an overview of professional principles, values, ethics, and skills in social work.
- Acquire intervention skills for social work practice in various settings.
- Demonstrate and practice core social work values and principles.
- Understand basic concepts and their application in fieldwork practice.
- Gain orientation to the historical evolution and concepts of professional social work in the global and Indian context.
- Identify and analyze the role of social reformers in shaping the foundation of social work in India.

### **SYLLABUS CONTENT**

**MODULE I:** Social Work: Definition, Scope, Principles, Nature, Goals and Process. Development of Professional Social Work across the world – U.K., U.S.A., and India.

**MODULE II:** Social Reform and Professional Social Work: Contribution of Social Reformers in 19th and 20th Century in the development of Professional Social Work in India.

**MODULE III:** Social Work as a Profession in India: Values, Competencies and Code of Ethics for the Social Work Practitioners

**MODULE IV:** Social Work Practice in various settings: Family, Child and Youth welfare, Industry, Older Persons, Persons with Disabilities, Environment, Women and Welfare, Healthcare and Disaster Management.

### **TEXTBOOKS/ REFERENCE BOOKS:**

1. Agnew, E. N. (2004). *From Charity to Social Work: Mary E. Richmond and the Creation of an American Profession* (Vol. 13). Urbana and Chicago: University of Illinois Press.
2. Pathak, S. H. (1981). *Social Welfare: An Evolutionary and Development Perspective*. New Delhi: MacMillan Publications.
3. Payne, M. (2015). *Modern Social Work Theory*. New York, NY: Oxford University Press.
4. Skidmore, R. A., & Thackeray, M. G. (1982). *Introduction to Social Work*. Englewood Cliffs, NJ: Prentice Hall.
5. Trevithick, P. (2005). *Social Work Skills: A Practice Handbook*. Maidenhead: Open University Press.
6. Jacob, K. K. (1994). *Social Work Education in India*.



<b>Name of the Programme: MSW</b>	<b>Branch: Social work</b>	<b>Semester - I</b>
<b>Name of the Subject: Human Behavior and Personality</b>	<b>Subject Code: MSWDSCC102</b>	<b>Total Marks for Evaluation:100</b>

**Course Objectives:**

- Learning about the major concepts and theoretical perspectives in psychology.
- Understanding nature and development of human behavior in socio-culture concept.
- Enabling Students to understand the different theories.
- Imparting concepts related to social psychology.

### Course Content:

**MODULE I: Human Behavior-** Concept, Meaning, definition, motivation, clinical, educational, industrial, experimental, developmental, Application of psychology for social workers. Normal and Abnormal Behavior Determinants and Life span perspective of Human Development, Development Tasks and Hazards during Pre Natal Period, Infancy, Babyhood, Childhood, Puberty, Adolescence and Adulthood.

**MODULE II – Theories of Personality:** Psycho Analytic Theory of Personality, Behavioral theories and Humanistic theories.

**MODULE III: Social Psychology:** Social Perception, Attitude formation, Change and Measurement, Communication and Theories of Collective Behavior.

**MODULE IV: Adjustment and maladjustment:** Concept and factors of adjustment, Stress: concept, types of stress-frustration, conflict and pressure. Coping mechanism: task oriented and defense-oriented mechanisms. Indigenous approaches: Yoga and meditation.

### Related Books

R.A Baron and D. Byrne (1998): Social Psychology.

C.S. Hall and others (1998): Theories of Personality.

Hurlock E.R. (1979): Introduction to Psychology.

Loid Dodge Farnald (2007): Psychology: Six Perspectives.

David Myers (2006): Psychology.

Rajendra K. Sharma and Rachana Sharma: (2007): Social Psychology.

<b>Name of the Programme: MSW</b>	<b>Branch: Social work</b>	<b>Semester - I</b>
<b>Name of the Subject: Social Work with Individuals</b>	<b>Subject Code: MSWDSCC103</b>	<b>Total Marks for Evaluation:100</b>

### Course Objectives:

Introduction of historical background, nature, principles and components of Social Case Work.  
Understanding of process involved in the application of these methods in diverse settings.

Development of skills and attitudes to work with individuals.

Enhancement of competencies to critically analyze the problems related to Individuals

### **Course Content:**

**MODULE I: Social Case Work**-Definition, Characteristics, Functions, Objective, Historical development of social case work as a method of social work. Social Roles, Social Functioning, Need Assessment, Adaptation, Social environment, Person-in-Environment Fit, Principles and Components.

**MODULE II: Approaches to Social Case Work Practice**-Diagnostic and Functional Approach, Problem Solving, Task Centered and Radical Approach.

**MODULE III: Process and Techniques of Social Case Work:** Phases of Case Work Intervention, Techniques of Case Work Intervention, Principles of Interviewing and Case Work Recording.

**MODULE IV: Practice Sites of Social Case Work**IV: Client Groups and various settings Children, Correctional, Health, Women, Persons with Disabilities, Older Persons, Oppressed Groups, Religious Minorities and other socially and Economically Disadvantaged Person.

### **Related Books**

- Richmond, Mary (1970) Social Diagnosis, New York: Free Press
- R.K. Upadhyay (2003): Social Case Work: Therapeutic Approach.
- H.Y. Siddique (2008): Group Work: Theories and Practices.
- P. Misra (2009): Social Group Work: Principles and Practice.
- Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practices and Perspectives (Models of Casework Practice), Vol II, Ch.3, Jaipur: Mangal Deep Publication.
- Hamilton, Gordon (2013) The Theory and Practice of Social Case Work, Rawat Publication, New Delhi

<b>Name of the Programme: MSW</b>	<b>Branch: Social work</b>	<b>Semester - I</b>
<b>Name of the Subject: Social Work with Groups</b>	<b>Subject Code: MSWDSCC104</b>	<b>Total Marks for Evaluation:100</b>

### **Course Objective:**

Develop skills of group formation and understand concepts of social group work.

Understanding group process, effective use of program media and program planning.  
 Acquiring knowledge and understanding about group dynamics, different models of growth, enhancing problem solving skills.  
 Develop appreciation and skills of working with groups as an effective method of social intervention.

#### **Course Content -**

**MODULE I: Social Group Work-** Meaning, Definition, Characteristics, Functions and Group Structure. History and Development of Social Group Work. Issues of Identity, Diversity and Marginalization, Principal of Social Group Work.

**MODULE II: Social Group Work Process and Group Dynamics-** Principles, Determinants, Indicators and Outcomes, Decision making and Problem-Solving Process, Theories of Leadership, Roles and Responsibilities of Group Leaders.

**MODULE III: Group Development-** Stages of Group Work, Techniques and Skills in Group Work, Group Climate, Communication in Groups, Use of Media and Group Work Recording, Monitoring and Evaluation.

**MODULE IV:** Client Groups and various settings- Children, Correctional, Health, Women, Persons with Disabilities, Older Persons, Oppressed Groups, Religious Minorities.

#### **Related Books**

- Treeken, Harleigh, B. 1990: Social group work-Principles and practice.
- Balgopal, P.R. and Vassil, T.V. (1983) Groups in Social Work: An Ecological Perspective. New York: Macmillan.
- Brown, Allan (1994). Group Work. Hampshire: Ashgate.
- Charles D. Gravin, Lorraine M. Gutierrez, Maeda J Galinsky (2004) Handbook of Social Work with Groups, Rawat Publications.
- David Cappuzzi, Douglas R. Gross (2010) Introduction to Group Work, Fourth Edition: Mark D. Stauffer, Rawat Publications.
- H.Y. Siddiqui (2008) Group Work: Theories and Practices: Rawat, Publications

<b>Name of the Programme: MSW</b>	<b>Branch: Social work</b>	<b>Semester - I</b>
<b>Name of the Subject: Field Work Practicum I:</b>	<b>Subject Code: MSWDSEC105</b>	<b>Total Marks for Evaluation: 100</b>

In first semesters a generalist model is followed which<sup>12</sup> emphasizes the core or common denominator of values,

knowledge and intervention skills that underpins all social work practice.

### **Objectives:**

- To develop a holistic view of social work with special emphasis on agency's role in human services
- To understand the agency as an organization; its structure, functions, activities and sources of funding.
- To understand and make a commitment to basic humanistic values and principles of social work practice in a secular democratic society.
- To develop an understanding of the application of the methods of social work practice in the field.
- To develop practice skills appropriate to each phase of the problem solving process and apply them in direct service.
- To develop an understanding of the problem and opportunities in working with diverse population.
- To develop the self-awareness necessary to assess one's own values, attitudes, feelings, strengths, limitations and interests and performance.
- To develop the readiness to seek and accept help from Field Work Supervisors and others, and from professional and scientific literature for self-improvement.

### **Concurrent Field Work:**

The broad aim of concurrent field work is to provide opportunities for students to apply the knowledge learnt in the classroom situations and to plan, implement and evaluate these experiences while working with individuals, groups and communities with keeping in mind the agency's philosophy, policy and goals and use of guided supervision. During the concurrent field work, students are expected to understand the situation of the individual client and social systems in order to equip himself/herself for social case work intervention.

### **Tasks:**

- Establish contact and develop rapport with the agency personnel and/or community people.
- Regular reporting to all concerned persons, perform the assigned tasks and work with agency personnel, volunteers and/or community people.
- Continuous self-assessment of field work experiences.
- Case study preparation and presentation

Learning Outcomes: Conceptual understanding of case work application and preparation of case studies, understanding of human behavior. Each student should get exposed to the practice of Social Case Work with the guidance of the supervisors and submit the record of each session.

<b>Name of the Programme: MSW</b>	<b>Branch: Social work</b>	<b>Semester - I</b>
<b>Name of the Subject: Agency Visit</b>	<b>Subject Code:</b> <b>MSWDSEC106</b>	<b>Total Marks for Evaluation:100</b>

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### **General Objectives:**

- To understand the agency as a system –governance, philosophy, objectives, structures and management of services/ programmes
- To enable to acquire knowledge and practice skills related to social work methods at the individual, group and community level in different fields
- To develop documentation skills
- To develop skills in identifying and utilizing community resources, both at Government and private levels
- To develop the ability to work as a team
- To reinforce the belief in the inherent strength of the people to meet their needs and resolve their problems

To enable to make conscious application of professional values, ethics and principles

### **Components:**

- Concurrent field work
- Study tour

### **Concurrent Field Work:**

The broad aim of concurrent field work is to provide opportunities for students to apply the knowledge learnt in the classroom situations and to plan, implement and evaluate these experiences while working with individuals, groups and communities. These will be in keeping with the placement agency's philosophy, policy and goals and use of guided supervision. During the concurrent field work, students are expected to fulfill certain requirements

<b>Name of the Programme: MSW</b>	<b>Branch: Social work</b>	<b>Semester - I</b>
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<b>Name of the Subject: Documentation as an Essential Process in Social Work</b>	<b>Subject MSWVAC107</b>	<b>Code:</b>	<b>Total Marks for Evaluation: 100</b>
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### Course Objectives:

- To understand the importance of documentation in professional social work practice.
- To familiarize students with various forms, methods, and formats of social work documentation.
- To develop skills in record keeping, report writing, and digital documentation.
- To promote ethical and legal awareness regarding confidentiality and documentation standards in different social work settings.

**Module I: Conceptual Understanding of Documentation in Social Work**-Definition of Documentation; importance in planning, implementation, monitoring, and evaluation of social work interventions; historical development of documentation practices in social work. Core principles: accuracy, clarity, relevance, confidentiality, and accountability; ethical considerations and challenges in record keeping; client rights and professional boundaries. Narrative records, process recordings, summary reports, case files, administrative records, incident reports, statistical records, and legal documents.

**Module II: Methods and Techniques of Documentation**: Process recording, verbatim recording, condensed recording, and analytical recording; formats and templates used in agency-based settings. Structure of a social work report: introduction, objectives, methodology, findings, analysis, conclusion, and recommendations; difference between factual and interpretative content. Daily diary, weekly reports, supervision reports, organizational communication, and field work documentation practices in NGOs, hospitals, correctional institutions, and government departments.

### Module III: Digital and Technological Applications in Social Work Documentation

Use of MS Word, Excel, Google Docs, spreadsheets, and cloud storage for documentation; benefits and limitations of digital documentation. Introduction to commonly used case management software (like SPSS, Epi Info, OSCAR, and NGO MIS systems); monitoring and reporting through Management Information Systems. Data confidentiality, secure storage, cyber-ethics, digital signatures, and adherence to IT laws in documentation.

**Module IV: Practical Applications and Critical Analysis**: Documentation in child protection, mental health, community development, school social work, disaster management, and corporate CSR. Barriers such as time constraints, lack of training, cultural sensitivity, resistance to digital tools, and institutional limitations. Creative formats, participatory documentation methods, photovoice, story mapping, use of infographics and visual data; international standards and innovative trends.

### Suggested Readings (APA Style References):

- Barker, R. L. (2013). *The social work dictionary* (6th ed.). NASW Press.



- Kadushin, A., & Harkness, D. (2014). *Supervision in social work* (5th ed.). Columbia University Press.
- O'Connor, I., Wilson, J., & Setterlund, D. (2003). *Social work and welfare practice* (4th ed.). Pearson Education Australia.
- National Association of Social Workers. (2017). *NASW Code of Ethics*. Retrieved from <https://www.socialworkers.org/About/Ethics/Code-of-Ethics>
- Lishman, J. (Ed.). (2007). *Handbook for practice learning in social work and social care* (2nd ed.). Jessica Kingsley Publishers.
- Bhattacharya, S. (2021). *Social Work Methods and Practices*. Sage Publications.

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Counselling &amp; Social Work Practice</b>	<b>Subject Code: MSWDSCC201</b>	<b>Total Marks for Evaluation:100</b>

**Course outcomes: On successful completion of the course, the students will demonstrate**

- To demonstrate an understanding of the concept of Human Growth and Development and its relevance in the field of Social work.
- To reflect on the role of different theories linked with Human Growth and Development and how these theories contribute to the understanding of human beings.
- To understand the different dimensions of development in terms of cognitive, physical, social & emotional development, across the human life cycle.
- To apply the basic principles and theories of enhancing individual's potential through socialwork interventions.

**Syllabus Content**

**Module 1: Human Reproductive System and Early Human Growth**

**Week 1:** Male Reproductive System and Functioning – I

Male Reproductive System and Functioning – II

**Week 2:**

Female Reproductive System and Functioning – I

Female Reproductive System and Functioning – II

**Week 3:**

Early Stages of Human Growth: Biological, Social, Psychological, and Developmental Aspects – I

Early Stages of Human Growth: Biological, Social, Psychological, and Developmental Aspects – II

**Module 2: Later Human Growth and Youth Issues**

**Week 4:** Later Stages of Human Growth: Biological, Social, Psychological, and Developmental Aspects – I

Later Stages of Human Growth: Biological, Social, Psychological, and Developmental Aspects – II

**Week 5:** Youth and Their Concerns – I Youth and Their Concerns – II

Personality Development – I

Personality Development – II

**Module 3: Personality Determinants and Human Development**

**Week 6:** Determinants of Personality: Role of Heredity and Environment – I

Determinants of Personality: Role of Heredity and Environment – II

Different Stages of Human Development – I

Different Stages of Human Development – II

#### **Module 4: Personality Theories**

##### **Week 7:**

Theories of Personality – I

#### **TEXT BOOKS /REFERENCE BOOKS**

1. Kaur Rajpal: *Child Psychology: New Trends And Innovations..* New Delhi. Deep And Deep Publications, 2006.
2. Hurlock Elizabeth B: *Developmental psychology: a life-span approach.* (5th) New Delhi. Tata McGraw- Hill Publishing, 2009
3. Papalia Diane E.: *Human Development.* New Delhi, Tata McGraw-Hill Publishing Co., 2005.
4. Papalia, D. E., Olds, S.W. & Feldman, R.D: *Human development* (9th Ed.). New Delhi: McGrawHill, 2006
5. Taraporevala Roshan & Chhugani Nalini: *Early Childhood Years : Handbook For Parents And Teachers..* Mumbai. English Edition Publishers, 2002.
6. Singer Jane Sherrod & Ashley Roz: *Evaluate Yourself Improvement..*

Yadav, De & Yadav, C. (2024). "Theory and Practice in Social Case Work" Editor: KALAMAKAR PUBLISHER. ISBN. 978-81-19350-24-7  
Dr. Deena Nath Yadav; Prof. K. P. Yadav & Dr. Chhabinath (2024) Dimension of Psychiatric Social Work". (. ISBN. 978-81-19350-53-7.

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Social Work with Communities</b>	<b>Subject Code: MSWDSCC202</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- Understand the concept and perspectives of community in social work practice;
- Develop a critical understanding of power relation and power structure in community;
- Develop understanding of community organization as a method of social work;
- Develop key skills and capacities in student about Community level social work intervention.
- Articulate functions and roles of community organizer.

## Course Content-

**MODULE I:Community Organization** – Concept, Definition, Scope and Historical Perspective in India, UK, and USA, The Role of Community-Based Organizations, Human Capital & Social Capital.

**MODULE II:Process of Community Organization:** Steps in Community Organization, Methods, Principles, Skills, Assumptions, Record Maintenance, Involving NGOs in Community Organization.

**MODULE III:Type of Communities:** Rural, Urban, Tribal and Virtual Communities and various Vulnerable Groups/sections viz. Women, Child, Aged, Dalits etc; Caste and Class – Their Characteristics. Functionalism, Conflict/Dialectical, Structuralism and Post Modernism.

**MODULE IV:Approaches in Community Organization Practice** – Models, Strategies, The role of Community Based Organizations, Leadership Development and Leaders, Building Partnerships and coalitions.

## Related Books

- angrade KD: Working With Communities at Grass roots Level (Radha Publications-New Delhi 2001)
- Green Gray Paul and Anna Haines: Asset Building and Community Development (Sage Publications, New Delhi-2001)
- Asha Ramagonda Patil: Community Organization and Development (PHI Learning Private Limited, New Delhi-110001, India -2013)
- Surendra Singh (Chief Editor): Encyclopedia of Social work in India: New Royal Book Company, Lucknow, 2012)
- Yatindra Singh Sisodia (Editor): Functioning of Panchayati Raj System (Rawat Publishers, Jaipur -2005)

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Social Action &amp; Social Movements</b>	<b>Subject Code: MSWDSCC203</b>	<b>Total Marks for Evaluation:100</b>

- To appreciate the significance of social action as a method in social work for securing social justice for the disenfranchised and marginalised.
- To develop competencies in using social action and social movement concepts for understanding and responding to the critical social reality
- To gain an overview of social action and social movements organized worldwide.
- To develop skills in the use of various strategies and techniques relevant to social action and movements.

## **Course Content-**

**MODULE I:Social Action and Social Movements:** Concept, History, Social Action as a Method of Social Work.

**MODULE II:Models of Social Action:** Conscientisation model of Paulo Freire, Role of ideology, Saul Alinsky as a radical community organizer, Liberation Theology.

**MODULE III:Social Movements:** Origin, Nature, Types of Movements, Theories of Movement and new Social Movements

**MODULE IV:Social Movements, Social Action and Social Change:** Movement Analysis: Ideology, Structure, Leadership, Process and Outcomes, Analysis of ideology and approach of (Gandhi, Martin Luther King Jr. and Frantz Fanon) , Social Structure, Social Institutions and Social Groups, Socialization, Social Control and Social Change.

## **Related Books**

- Siddique, H.Y. (Ed.) (1984): Social Work and Social Action
- Moorthy,M.V. : Social Action.
- Kothari, M, Development and Social Action, Rawat Publishing, Jaipur, 2005.
- Christopher A.J & Thomas William (2006), Community Organisation and Social Action. Mumbai: Himalaya Publication

- Chopra, G. (2015). Child rights in India: Challenges and social action. India: Springer
- Journals- Seminar, Social Action, Economic and Political Weekly
- van Wormer, K. S. (2012). Confronting Oppression, Restoring Justice: From Policy Analysis to Social Action. CSWE Press
- Ferguson, I., & Woodward, R. (2009). Radical social work in practice: Making a difference. Polity Press

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Green Social Work</b>	<b>Subject Code: MSWDSCC204</b>	<b>Total Marks for Evaluation:100</b>

### Course Objectives:

**Understand the theoretical foundations and evolution of Green Social Work** as a response to global environmental crises and their social implications.

**Critically examine the interconnections between environmental justice, human rights, and social work values**, with special focus on the disproportionate impact of ecological degradation on marginalized populations.

**Explore the role of women, indigenous communities, and grassroots movements** in environmental conservation and eco-social leadership.

**Analyze the role of professional social workers in disaster risk reduction, climate change adaptation, and sustainable development** through rights-based and community-centered approaches.

**Develop practice-based knowledge and skills to integrate eco-social justice and sustainability into social work intervention**, advocacy, research, and policy engagement.

**Promote ethical, inclusive, and culturally sensitive green social work practices** that contribute to the well-being of people and the planet.

### Course Content:

**Module I: Foundations of Green Social Work :** Definition, origin, and evolution of Green Social Work, core values: sustainability, justice, interconnectedness, shift from anthropocentric to eco-centric social work, Concept and global significance of environmental justice, linkages between ecological rights and human rights, disproportionate impact on marginalized populations,

**Module II: Green Social Work Practice Frameworks:** Eco-critical theory, systems theory, deep ecology, anti-oppressive and intersectional approaches, integrating sustainability into person-in-environment framework, Participatory Rural Appraisal (PRA) and community needs assessment, green livelihood initiatives and environmental stewardship, ecological restoration and local governance Ecofeminism:

### Module III: Green Social Work in Disaster and Crisis Response

Natural vs man-made disasters: causes and consequences, vulnerabilities of women, children, elderly, and indigenous communities, case studies: Bhopal Gas Tragedy, Kerala Floods, Cyclone Amphan, Phases: Preparedness, response, recovery, and mitigation, role of social workers in trauma-informed, gender-sensitive responses, community resilience and post-disaster rebuilding,

**Module IV: Policy, Advocacy, and Future Directions in Green Social Work :** National and global environmental legislation, green policies in India (e.g., National Action Plan on Climate Change - NAPCC), role of NGOs, grassroots movements, and civil society, Integrating environmental sustainability in social work

curriculum, participatory and ethical research methods in green social work,

## References:

- Dominelli, L. (2012). *Green social work: From environmental crises to environmental justice*. Polity Press.
- Dominelli, L. (2018). *Social work in a sustainable world*. Routledge.
- Gray, M., Coates, J., & Hetherington, T. (2013). *Environmental social work*. Routledge.
- Shiva, V. (1989). *Staying alive: Women, ecology and development*. Zed Books.
- Agarwal, B. (1992). The gender and environment debate: Lessons from India. *Feminist Studies*, 18(1), 119-158. <https://doi.org/10.2307/3178217>
- Gaard, G. (2011). *Ecofeminism revisited: Rejecting essentialism and re-placing species in a material feminist environmentalism*. *Feminist Formations*, 23(2), 26–53.
- Matthies, A. L., & Närhi, K. (2016). *The ecosocial transition of societies: The contribution of social work and social policy*. Routledge.
- Zapf, M. K. (2010). *Social work and the environment: Understanding people and place*. Canadian Scholars' Press.
- Maathai, W. (2004). *The Green Belt Movement: Sharing the approach and the experience*. Lantern Books.
- Bradshaw, S. (2015). *Gender, development and disasters*. Edward Elgar Publishing.
- United Nations. (2015). *Transforming our world: The 2030 Agenda for Sustainable Development*. <https://sdgs.un.org/2030agenda>

Name of the Programme: MSW	24 Branch: Social Work	Semester - II
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<b>Name of the Subject: Feminism and Women Wocial Work</b>	<b>Subject Code: MSWDSEC205A</b>	<b>Total Marks for Evaluation:100</b>
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## Course Objectives

1. Understand core concepts of gender, patriarchy, and feminist perspectives and their relevance in social work.
2. Critically analyze social institutions—family, marriage, work, media, and health—through a gender lens.
3. Explore the experiences, rights, and challenges of women and gender minorities across different social contexts.
4. Understand the intersections of gender with class, caste, religion, disability, and sexuality.
5. Equip themselves with feminist-informed social work approaches in addressing gender-based violence, reproductive rights, and workplace inequalities.
6. Develop skills for feminist advocacy, counseling, and empowerment practices within the social work profession.

## Course Content

**Module I: Foundations of Gender and Feminist Thinking** -Sex vs. gender; gender identity and roles, patriarchy, power, and inequality, intersectionality: class, caste, religion, race, and sexuality Sexual orientation, heterosexuality, homosexuality, bisexuality, transgender and non-binary identities; construction and regulation of sexuality in society.Understanding masculinities, patriarchal privileges, toxic masculinity, and how gender norms shape male identities, Language, behavior, dress codes, rituals, and social norms that reinforce and reproduce gender differences and inequalities.

**Module II: Gender, Family, and Work**-Power dynamics in family structures, emotional labor, caregiving roles, and how love and relationships are shaped by gender roles.Cultural and institutional dimensions of marriage, gendered expectations, dowry practices, control of sexuality, and marital rights. Mothering as ideology and practice, biological determinism, societal expectations, maternal health, and feminist debates on motherhood. Division of labor, productive vs. reproductive work, unpaid labor, gendered professions, and women's work in informal sectors. Access to employment, wage inequality, occupational segregation, sexual harassment, glass ceiling, and double burden. Labor rights, policy frameworks, exploitation of female labor, maternity entitlements, gig economy, and representation in trade unions.

**Module III: Gender, Health, and Violence**,- Gender bias in healthcare, access to services, social determinants of women's health, mental health, and body politics.Menstrual health, contraception, abortion rights, maternal care, reproductive justice, and policy interventions.Intersection of gender and disability, social stigma, access barriers, caregiving, and experiences of disabled women, Forms and patterns of violence—domestic, sexual, honor-based, custodial; legal remedies; feminist responses, Understanding sexual harassment, Vishakha Guidelines, POSH Act, redressal mechanisms, institutional accountability.

**Module IV: Gender, Culture, and Representation**- Gendered language use, linguistic discrimination, stereotypes in communication, and role of language in constructing gender roles.

Representation of women in print, television, cinema, digital media; objectification, stereotyping, and feminist media critique, Exploring gender through literature, advertisements, films, visual culture, and narratives of resistance. Contemporary feminist movements, policy frameworks, Sustainable Development Goals, and pathways for gender justice.

### Essential Readings (APA Format)

- Butler, J. (1990). *Gender trouble: Feminism and the subversion of identity*. Routledge.
- hooks, b. (2000). *Feminism is for everybody: Passionate politics*. South End Press.
- John, M. E. (2008). *Women's studies in India: A reader*. Penguin Books India.
- Nivedita Menon (2012). *Seeing like a feminist*. Zubaan-Penguin Books.
- Sinha, M. (2006). *Specters of mother India: The global restructuring of an empire*. Duke University Press.
- Rao, A. (2015). *Gender and caste*. Zubaan.
- Patel, V. (2019). *Women's challenges of the new millennium*. Gyan Books.
- Government of India. (2013). *The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act*.
- Sen, A., & Dreze, J. (2002). *India: Development and participation*. Oxford University Press.

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Social Justice&amp;Human Rights</b>	<b>Subject Code: MSWDSEC205B</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- Understand Concept of Human Rights and Theories
- Know about instruments of Human Rights
- Know the Concept of Social Justice
- Familiarize with instruments of Social Justices

## Course Content -

**Module I: Social Justice:** Concept, Definition, Historical Development, Dimensions, Manifestations and Social Justice as a Core value of Social Work Profession. Constitutional Base and Indian Legal System, Legal and Public Advocacy, Role of Civil Society as a Pressure group, Statutory bodies.

**Module II: Legislations and Criminal Justice System:** Juvenile Justice (Care and Protection of Children) Act, 2000, Immoral Traffic prevention Act 1986, Probation of Offenders Act, 1958, Beggary Prevention Act, Narcotic Drugs and Psychotropic Substance Act 1985, Prison Act, and Criminal Justice System.

**History of Human RightsIII:** Meaning, Definition, Concept and Historical Context of Human Rights, Human Rights Declarations, Treaties and Conventions, Human Rights and Protection Systems, Human Rights in the Indian Context.

**Human Rights and Social WorkIV:** Code of Ethics of Social work and Protection of Human Rights, Human Rights perspective in Social Work Practice, Ethnic sensitive practice, Feminist Practice, Social Work with Diverse Groups.

## Related Books

- Symonides, : Human Rights: Concept and Standards.
- Gupta, U.N.:The Human Rights: Convectors and Indian Law.
- RTI Act 2005
- Kapoor, S.K., Human Rights under International Law and Indian Law (Allahabad: Central Law Agency, 1999).
- Kothari, Smitu and Harsh Sethi, Rethinking Human Rights (1991)

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<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Foundations of Rapport Building in Social Work</b>	<b>Subject Code: MSWDSEC206</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

By the end of this course, the students will be able to:

1. Understand the concept, importance, and dynamics of rapport building in social work practice.
2. Explore psychological, cultural, and communication-based aspects of building trust with diverse client groups.
3. Develop effective interpersonal skills and professional attitudes essential for establishing a helping relationship.
4. Apply rapport-building techniques in different methods of social work (casework, group work, community organization).
5. Reflect on ethical issues, boundary setting, and self-awareness in client-worker relationships.

## Course Content

**Module I: Understanding Rapport in Social Work** -Definition and meaning of rapport, importance of rapport in professional social work, historical and theoretical background (Freud, Rogers, Maslow), connection between rapport and the helping process,Key elements: trust, empathy, warmth, genuineness, stages: engagement, initial contact, alliance, working relationship, differences between rapport in therapeutic vs. administrative settings, Client resistance, mistrust, trauma, stigma, cultural, gender, and linguistic differences, professional boundaries and ethical dilemmas

### Module II: Communication Skills in Rapport Building

Tone, pace, and choice of words, body language, eye contact, facial expression, listening with empathy and reflection  
Skills of attending, observing, and paraphrasing, minimal encouragers, open-ended vs. closed-ended questions, clarification and summarization techniques,Significance of therapeutic silence, creating safe space for emotional disclosure, balancing professional detachment and presence

**Module III: Rapport Building Across Social Work Methods** -Establishing trust in one-on-one relationships, role of empathy and congruence, techniques to deal with emotionally vulnerable clients, Building trust and cohesion in groups group dynamics and facilitator's role, Ice-breaking activities and rapport-building games,Engaging communities and stakeholders, culturally appropriate communication, participatory approaches for trust-building (PRA, PLA)

**Module IV: Ethics, Self-Awareness, and Cultural Sensitivity** -Confidentiality, consent, and professional conduct, avoiding dual relationships and emotional dependency, boundaries and limits of professional rapport,Reflective practice and supervision, managing biases, countertransference, and burnout, u se of self in professional relationships,Cultural competence and

humility, gender-sensitive, caste-sensitive, and disability-inclusive approaches, working with marginalized and trauma-affected populations

## References:

- Hepworth, D. H., Rooney, R. H., Rooney, G. D., & Strom-Gottfried, K. (2017). *Direct social work practice: Theory and skills* (10th ed.). Cengage Learning.
- Kadushin, A., & Kadushin, G. (2013). *The social work interview: A guide for human service professionals* (5th ed.). Columbia University Press.
- Egan, G. (2013). *The skilled helper: A problem-management and opportunity-development approach to helping* (10th ed.). Brooks/Cole.
- Rogers, C. R. (1961). *On becoming a person: A therapist's view of psychotherapy*. Houghton Mifflin Harcourt.
- Trevithick, P. (2012). *Social work skills and knowledge: A practice handbook* (3rd ed.). McGraw-Hill Education.
- Sue, D. W., & Sue, D. (2016). *Counseling the culturally diverse: Theory and practice* (7th ed.). Wiley.
- Corey, G. (2017). *Theory and practice of counseling and psychotherapy* (10th ed.). Cengage Learning.

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Field Practicum -II</b>	<b>Subject Code: MSWDSEC207</b>	<b>Total Marks for Evaluation:100</b>

### **General Objectives:**

- To understand the agency as a system –governance, philosophy, objectives, structures and management of services/programmes
- To enable to acquire knowledge and practice skills related to social work methods at the individual, group and community level in different fields
- To develop documentation skills
- To develop skills in identifying and utilizing community resources, both at Government and private levels
- To develop the ability to work as a team
- To reinforce the belief in the inherent strength of the people to meet their needs and resolve their problems

To enable to make conscious application of professional values, ethics and principles

### **Components:**

- Concurrent field work
- Study tour

### **Concurrent Field Work:**

The broad aim of concurrent field work is to provide opportunities for students to apply the knowledge learnt in the classroom situations and to plan, implement and evaluate these experiences while working with individuals, groups and communities. These will be in keeping with the placement agency's philosophy, policy and goals and use of guided supervision. During the concurrent field work, students are expected to fulfill certain requirements

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - II</b>
<b>Name of the Subject: Village Camp</b>	<b>Subject Code: MSWDSEC208</b>	<b>Total Marks for Evaluation: 100</b>

Village Camp one week will be organized in collaboration with NGOs/VOs for the students of semester-1 to provide exposure to the students about the socio-economic, political and cultural situations and problems of rural/urban life. The rural camp will be organized under the guidance of the faculty members. Attendance in rural camp is compulsory.

### **Objectives:**

- To develop an understanding of the rural social structures and cultural processes of groups and communities experiencing problems.
- To build up the capacity to analyze relevant policies, plans and the quality of implementation in with regard to problems faced by the group in the community.
- To acquire skills to organize activities in the community to promote community participation in solving their problems.
- Through experience in group living, appreciate its value in terms of self-development, interpersonal relationships, sense of organization, management and mutual responsibility.
- To acquire skills in planning, organizing, implementing and evaluating the camp.

### **Tasks:**

- Learning to conduct PRA in the community for assessment of socio-economic and cultural conditions of the community.
- Assist the agency and/or the community in planning and implementing the community development strategies.
- Make use of advocacy for the betterment of the individuals and groups in the community.
- Mobilize resources, raise funds and develop network with other institutions/organizations working in the neighboring area.

**Learning Outcome:** Developing the ability to fulfill the objectives and perform assigned task in order to imbibe core competencies required for an efficient specialized social work practitioner.

## Semester-III

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Social Work Administration</b>	<b>Subject Code: MSWDSCC301</b>	<b>Total Marks for Evaluation:100</b>

### Course Objectives:

- Understand administration as method of Social Work
- Acquire knowledge about the basic principles and processes of administration
- Acquire competence in the administration of social welfare and development services.
- Develop attitudes and skills for innovations and experimentation in social welfare administration.

### Course Content:

**Module I: Social Welfare Administration-** Meaning, Definition, History, Principles, Nature and Type of Organizations. Types of Administration- Distinction between Social Welfare Administration, Public administration and Social Security administrations.

**Module II: Structure of Social Welfare Administration:** Service Providers, Administrative structures (Government and Non - Government), Organization and Management of Institutional Welfare Services.

**Module III: Components of Administration:** Planning, Coordination, Staff Recruitment, Training and Development, Recording and Documentation, Budgeting, Monitoring and Evaluation, Networking and Maintaining Public Relations.

**Module IV: Strategies and Mechanisms of Administration:** Role of Social Workers in Decision Making Process, Communication, Role Description and Functioning, Sustainability of Programmes.

### Related Books

- Sharma, G.B.: Social Administration in India.
- Verma, R.B.S. (2014): Introduction to Social Administration.



- Sachdeva,D.R. (1998): Social Welfare Administration in India.
- Skidmore (1983): Social Work Administration
- Goel, S.L. and Jain, R.K. (1988): Social Welfare Administration (Vol. I and II)
- Chaudhary, D.Paul (1992); Social Welfare Administration
- Dubey, S.N. (1973): Administration of Social Welfare Programmes in India.
- Kohli, A.S. (2013): Administration of Social Welfare.
- Pathak,S. (2013): Social Work and Social Welfare.
- Patt,Rino (2004): Social Welfare Administration: Managing Social Programmes in a Development Context.

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Social Work Research</b>	<b>Subject Code: MSWDSCC302</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- To understand meaning, scope and importance of social work research
- To understand about the application of methods in the study of social phenomenon
- To impart knowledge in the learners about methods, techniques and scientific process of social work research
- To acquire the skills for preparation of research proposals, data analysis and report Writing

## Course Content:

**Module I:Concept of Research:** Social Research: Meaning, Objectives and Scope, Scientific Method: Concept & Characteristics, Distinction between Social Research & Social Work Research, Types of Research: Quantitative, Qualitative, Action, Evaluation, Steps in Social Work Research, Research Design: Meaning & Types, Hypotheses: Meaning & Types,

**Module II:Sources of Data Collection:** Primary & Secondary, Methods of Data Collection: Observation & Interview, Tools of Data Collection: Interview Schedule, Questionnaire, Attitudinal Scales (Bogardus, Likert & Sociometric Scale), Sampling: Meaning & Types

**Module III:Data Management:** Tabulation & Data Analysis, Writing Research Report, Important Considerations, Presentation & Styles of Referencing, Citing & Paraphrasing, Writing Bibliography & use of Footnotes, Application of Computers in Social Work Research(MSWord, MS-Excel, MS-PowerPoint)

**Module IV:Basic Statistics:** Concept, Purpose and Scope of Statistics in Social Work Research, Measures of Central Tendency: Mean, Median, Mode, Measures of Dispersion: Range, Standard Deviation, Mean Deviation, Quartile Deviation, Correlation: Karl Pearson & Spearman's Coefficient.

## Related Books

- Frederick L. : Coolidge (2000): Statistics: Gentle Introduction.
- Richard M. Grinnel and others: (2005): SocialWorkResearch and Evaluation: Quantitative and Qualitative Approaches.

- Perry R. Hinton (2004): Statistics Explained: A Guide for Social Science Students.
- D.K. Laldas (2000): Practice of Social Research.
- D.K. Laldas (2013): Approaches to Social Science Research Methods.
- Partha N. Mukharjee (2000): Methodology in Social Research: Dilemma and Perspectives.
- A. Rubin and K. Babbie (1993): Research Methods for Social Work
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<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Social Work and Disaster Management</b>	<b>Subject Code: MSWDSCC303</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- Develop understanding of disaster & disaster management.
- Acquire a critical perspective of the policy framework, institutional structures & programme for disaster management in India.
- Understand the process & techniques of empowering communities in disaster preparedness & mitigation.
- Learn the nature & scope of psychosocial care in disaster management.

## Course Content:

**Module I:Disaster related concept and Definitions:** Hazard, Risk, Vulnerability and Disaster, different forms of natural & manmade disasters. Impact of Disaster and Disaster Management Initiatives, Pre and Post Disaster Interventions. Natural Disasters: Famine, Drought, Flood, Cyclone, Tsunami, Earthquake, Man-made Disasters: Riots, Blasts, Industrial, Militancy.

**Module II:Disaster Management:** Profile, Forms and Reduction of Vulnerability, Disaster Mitigation: Concept and Principles, Disaster Management: Concept and Principles, Pre-disaster- Prevention and Preparedness.

**Module III:Impact of Disaster:** Physical, Economic, Social, Psycho-socio Aspects, Environmental Impacts, During Disaster- Rescue and Relief, Post-disaster- Rehabilitation and Reconstruction, Victims of Disaster- Children, Elderly, and Women

**Module IV:Disaster Process and Intervention :** Displacement- Causes, Effects and Impact, Major Issues and Dynamics in the Administration of Rescue, Relief, Reconstruction and Rehabilitation, Components of Rescue, Relief, Reconstruction; Rehabilitation, Disaster Policy in India; Disaster Management Authority- NDMA, SDMA, DDMA; Disaster Management Act, 2005

## Related Books

- Anil Sinha (2001), Disaster Management-Lessons Drawn and Strategies for Future. New Delhi, Jain Publications.

- Gupta, M.C, L.C. Gupta, B. K. Tamini and Vinod K. Sharma (2000), Manual on Natural Disaster Management in India, New Delhi, National Institute of Disaster Management.
- Narayan, Sachindra (ed.) (2000), Anthropology of Disaster Management, New Delhi, Gyan Publishing House.
- Nidhi G Dhawan (2014), Disaster Management and Preparedness, New Delhi, Jain Publications.
- Parasuraman, S. and Unnikrishnan, P.V. (2000), India Disasters Report: Towards Policy Initiative, New Delhi, Oxford University Press.
- Satendra, K.J. Anandha Kumar and V.K. Naik ( 2013), India's Disaster Report, New Delhi, National Institute of Disaster Management.
- Singh, R.B. (ed.) (2000), Disaster Management, New Delhi, Rawat Publications.
- Tata Institute of Social Sciences (2002). Special Volume on Disaster Management, Indian Journal of Social Work, Vol.63, Issue 2, April.

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Rural,Urban Community Development</b>	<b>Subject Code: MSWDSCC304A</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- To enable the students to gain an understanding of concepts related to rural and urban development.
- To help students understand the government programs and policy
- To provide an overview of community development strategies in the rural and urban contexts

## Course Content:

**Module I:Rural Community:** Meaning, Characteristics. Rural Problems and their implications: Poverty, Illiteracy, Unemployment, problems related to Agriculture, Community Health and Infrastructure.

**Module II:Panchayath Raj :** Functions of Panchayati Raj System - Salient Features of 73rd amendment and its role in rural development.

**Module III:Urban Community Development:** Concept; Objectives; Historical Background; Approaches; Principles, Process and Methods of Urban Community Development.

**Module IVUrban Administration:** Urban Development Policies and Programmes in India; 74th Constitutional Amendment; powers and functions in 12th schedule. Social Work Practice and relevant Social Work Methods for Rural & Urban Development.

## Related Books

- Bhatia B.S, (2003). Rural Development Management, New Delhi: Deep & Deep Publication
- Jain S.C. (1998). Rural Development Institute and Strategies, New Delhi: Rawat Publications
- Kumar Ashok.(1991). Planning and Development in Rural India, New Delhi: Anmol Publications

- Bhattacharya, B. (2006). Urban Development in India: Since Pre-Historic Time. New Delhi, India: Concept Publishing Company.
- Gangrade, K.D. (2001). Working With Communities at Grass Roots Level. New Delhi, India: Radha Publications.
- Nagpaul, H. (1996). Social work in urban India. Jaipur, India: Rawat Publications.
- Patil, A.R. (2013). Community Organization and Development. New Delhi, India: PHI Learning Private Limited.
- Green, G.P & Haines, A. (2001). Asset Building and Community Development. New Delhi, India: Sage Publications.
- Ramachandran, R. (1991). Urbanization and Urban System in India. New Delhi, India: Oxford University Press.
- Sandhu, R.S. (2003). Urbanization in India: Sociological Contributions. New Delhi, India: Sage Publications.
- Singh, K. (2009). Rural Development: Principles, Policies and Management. New Delhi, India: Sage Publications.
- Sandhu, R.S.(ed.) 2003 Urbanisation in India: Sociological Contribution. New Delhi: Sage Publications.
- Sharma, K. 2001 Rediscovering Dharavi. New Delhi: Penguin

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Fundamental of Medical Social Work</b>	<b>Subject Code: MSWDSCC304B</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- Begin to understand and use basic medical terminology and hospital sociology.
- Gain knowledge of resources and services particularly in the rural area, to be utilized by consumers and medical social workers
- Understand ethical dilemmas related to health care.

## Course Content:

**Module I:Concept of Health and Disease:** Dimensions, Determinants and Indicators of Health, Natural History of Disease, Concept of Control and Prevention, Dynamics of Disease transmission, common Communicable diseases and Non Communicable diseases.

**Module II:Hospital Sociology:** Social structure and functions of Hospital, Functions of Physician, Staffs in the Hospital, Doctor-patient relationship, Patient's rights and duties, Common problems in hospital and possible solutions, Community participation in hospital management.

**Module III:Health Care Delivery System in India:** Levels of Health Care, Health Care Delivery System in India, Voluntary Health Agencies, National Health programs and policies, Public –Private Partnership,

**Module IV:Social Work Practice in Health Care Setting:** The Changing Face of Health Care Social Work, Functions of medical social worker, Standards, Values, and Ethics in Clinical Health. Considerations & Methods for Health Care Social Workers, Documentation & Record-Keeping in the Health Care Setting

## Related Books

- Dhooper, S.S. 1997. Social Work in Health Care in the 21st Century. Thousand Oaks, CA: Sage



- Dziegielewska, S. F. 2004. The Changing Face of Health Care Social Work: Professional Practice in Managed Behavioral Health Care. New York: Springer.
- Hasan, K.A. 1967. The Cultural Frontiers of Health in Village India. Bombay: Manaktalas.
- Kishore, J. 2007. National Health Program: National Policies and Legislations Related to Health (revised edition). New Delhi: Century Publications.
- 2005. A Text Book of Health for Health Workers (revised edition). New Delhi: Century Publications.
- Lynch, V. (ed.) 2000. HIV/AIDS at Year 2000: A Sourcebook for Social Workers. Boston: Allyn & Bacon
- Park, K. 2006. Park's Text Book of Preventive and Social Medicine (18th ed.) Jabalpur: Banarasidas Bhanot Publishers.
- Rothman, J. & J.S. Sager 1998. Case Management: Integrating Individual and Community Practice (2nd ed.). Boston: Allyn & Bacon

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Field Work Practicum</b>	<b>Subject Code: MSWDSCC305</b>	<b>Total Marks for Evaluation:100</b>

### **Concurrent Field Work (based on Specializations)**

#### **Concurrent Field Work:**

The broad aim of concurrent field work in the 3rd semesters to provide opportunities for students to apply the knowledge learnt in the classroom situations and to plan, implement and evaluate these experiences while working with individuals, groups and communities. These will be in keeping with the placement agency's philosophy, policy and goals and use of guided supervision. During the concurrent field work, students are expected to fulfill requirements according to specialized skills acquired through class room learning of their specializations i.e. Medical and Psychiatric Social work, Community Development.

Objectives of specialized concurrent field work are based on specializations respectively. Students are expected to learn the application of social work methods, principles, approaches, skills, tools and techniques with respect to their specialization

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Block Placement Field Work</b>	<b>Subject Code: MSWDSCC306</b>	<b>Total Marks for Evaluation:100</b>

Block Field Work: Block Placement / Internship: (Before III Semester Examination): one Month's / 4 Weeks.

After satisfactory completion of concurrent field work during the two academic years and after the University Examination, every student of the MSW (Second year) is placed for Block Field Work for a period of 4 WEEKS for a full- time work in an approved agency or project located in Raipur or of the Raipur district. The Department approves agencies/projects from amongst a large number of them, keeping in mind the availability of learning opportunities for the students. The purpose of Block Field work is to broaden the student's perspectives of development and welfare concerns, offer pre-employment work experiences and enable him/her to assume professional responsibilities after graduation. A student is not eligible for the degree unless he/she has completed Block Field Work to the satisfaction of the Department. At the conclusion of Block Field Practicum, the agency supervisor sends a report about the performance of the student to the department. The student on his /her part also submits a comprehensive report of the Block Field practicum. It carries six credits.

### **Objectives:**

- Develop enhanced practice skill and integrate learning
  - Develop greater understanding of reality situations through involvement in day to day work
  - Develop appreciation of other's efforts and develop sensitivity to gaps in the programme
  - Enhance awareness of self in the role of a Professional Social Worker
- Block Placement Field Work 28 Working Days  
Internship with MNC/ NGO/ Development Project

**Programme:**

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - III</b>
<b>Name of the Subject: Master of Social Work (MSW) Sem: III (Research)</b>	<b>Subject Code: NHEQF Level: 5</b>	<b>Total Marks for Evaluation:100</b>

## Semester -IV

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - IV</b>
<b>Name of the Subject: Social Policy,Planning And Development</b>	<b>Subject Code: MSWDSCC401</b>	<b>Total Marks for Evaluation:100</b>

### Course Objectives:

- To orient the students regarding different dimensions of social policy and social Planning.
- To develop a critical understanding among the learners about the various relevant Issues in the realm of social policy, planning.
- To develop amongst the learners an understanding of the scope and modes of social work intervention in policy formulation and the planning process at different levels.

### Course Content:

**ModuleI: Social Policy:** Concept, Goals, Scope, Context and Models of Social Policy and applicability in Indian context. Historical Development: Evolution and Historical perspective of various Policies, Implementation of Social Policies especially for Marginalized and Vulnerable sections of the society.

**ModuleII: Process of Policy Formulation:** Determinants and Steps, Approaches to Social Policy formulation, Impact of changing Political Scenario in a country.Social Planning; Concept, Objectives, Scope, Models, Interrelationship between Social and Economic Planning, Social Planning in India. Five Year Plans: Changes in Social Planning with Five Years Plans in India, Social Planning and Social Change , Factors leading to development of planning in India. Roles and functions of Niti Aayog.



<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - IV</b>
<b>Name of the Subject: Social Work with Family, Youth &amp; Aged</b>	<b>Subject Code: MSWDSCC402</b>	<b>Total Marks for Evaluation:100</b>

### Course Objectives:

- Develop an understanding of Family, youth and aged.
- Sanitization about issues related to youth and aged.
- Develop concern and Interest in working with Family, youth and aged.
- Enhancement of skills for identification of needs and intervention for welfare and development of youth and aged.
- To understand and acquire the skills for working with families.

### Course Content:

**ModuleI: Social Work with Families:** Functions, Developmental Stages and Family patterns, Family Dynamics and Theoretical Models of Family Functioning and Social Work Interventions.

**ModuleII:Child Development:** Concept, Philosophy and Historical context. Policies & Programmes for Children: Constitutional Provisions, National Policy on Children, International perspective and UN convention an rights of children, development Programmes for youth in India- National Youth Policy, Services and Programmes for youth development and empowerment in India, N.C.C, N.S.S., Nehru Yuva Kendra, Employment, Guidance and Counseling services for youth etc.

**ModuleIII:Welfare of the aged:** Definition of old age, changing status of the aged in Indian society; problems of the aged in relation to family, social relations, employment, retirement, monetary, health and use of free time. Diseases associated with old age; policy issues related to the aged.

**ModuleIV:**Programmes and Legislative Measures related to Female Feticide, Adoption, Foster Care, Guardianship and Child Marriage and Social Work Interventions.

### **Related Books**

- J. Jiffs Anthony (1979): Young People and Youth Services
- R.R. Baten: Human Factors in Youth Work.
- R.R. Greene (2000): Social Work with Aged and Their Families.
- Hary R. Moody (2006): Aging: Concept and Controversies.
- Robin and others (1985): The Development of Welfare Services for Elderly People.
- Andrew Well (2006): Healthy Aging: Ali belong Guide to your wellbeing.
- Dubey, Leela & Palkiwala, J. (Eds.), (1990). Structure and Strategies: Women, Work and Family, Sage Publication, New Delhi.



<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - IV</b>
<b>Name of the Subject: Social Work&amp;Tribal Development</b>	<b>Subject Code: MSWDSCC403 A</b>	<b>Total Marks for Evaluation:100</b>

### Course Objectives:

- Understand the concepts to examine social phenomenon among tribes in India.
- Develop skills to analyze tribal society and change among them.
- Acquire knowledge about the contribution of Governmental and Non-governmental Organizations for tribal development.
- Understand the system for economic order & conflict among tribes.
- Understand the development, social analysis and its impact on tribes.

### Course Content:

**ModuleI:Definition of Tribe,** Scheduled Tribe and Primitive tribe, Characteristics of Tribal Society - Economic, Social, Political and Cultural, Problems of Tribal Life, Distribution of tribal population in India, Classification of tribal regions.

**ModuleII:Development Programme :** Government Programs since Independence and their Impact on Tribal Societies, Programs of NGO's and their Impact on Tribal Societies. Tribal upliftment measures, Protective, Mobilization, Developmental.

**ModuleIII:Tribal Problems :** Land Alienation ; Indebtedness ;Shifting cultivation, Forest policy and Forest laws ;

Poverty ; Employment, Education, Health, Alcoholism ; Communication : Migration.

**Module IV: Constitutional Provisions:** Indian Constitution: V&VI Schedule, Protective legislations, Development planning concept and strategies; Micro –Planning, Regional, Planning and Growth Centre Approach, New strategy for Tribal development; Tribal sub-plan. Tribal Movements-Agrarian Movements; Ethno-Political movements, Separatist Movements, Religious movements, Tribal Revolts in India.

### **Related Books**

- Arvind Kumar. Tribal Development and Planning Anmol, New Delhi. 2004
- B.K. Roy Burman. Tribes in Perspective Rawat, New Delhi. 1994
- Chaturbhuj Sahu. Tribes of North East India Sarup & Sons, New Delhi. 2002
- Desh Bandhu and Garg, R.K. (eds) Social Forestry and Tribal Development Natraj, Dehradun 1999
- Jitendra Prasad. Tribal Movements in India Kilsa Books, New Delhi. 2005
- K.L. Sharma Reconceptualising Caste, Class and Tribe. Rawat, New Delhi. 2001.
- MS Gore The Concept of Social Movement Sage, New Delhi 2001
- Ram Singh Meena Tribal Development Programmes: A Critical Appraisal. Ritu Publication, Jaipur, 2006
- Suvendra Jenamani. Poverty and Underdevelopment in Tribal Areas: A Geographical Analysis. Concept, New Delhi 2005
- Ahuja, A.K. Welfare & Tribal Development, Administration Rawat: New Delhi 2009

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - IV</b>
<b>Name of the Subject: Medical and Psychiatric Social Work</b>	<b>Subject Code: MSWDSCC403 B</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- Improving the students' skill and knowledge in the practice of social work in the psychiatric setting.
- Developing a strategy to inculcate professionalism among the students of social work.
- Trace the historical development of medical social work in India and abroad.

## COURSE CONTENT:

**ModuleI:Psychiatric Social Work:** Meaning and importance; historical development of psychiatric social work.

Functions and roles of psychiatric social worker; problems and prospects of psychiatric social work in India.

**ModuleII:Mental Health:** Concepts normality, abnormality, mental health and mental/psychiatric disorders,

Aetiology of psychiatric disorders: biological, psychosocial, cultural. Predisposing, precipitating, protective and perpetuating factors. Determinants of mental health.

**ModuleIII:Assessment in Psychiatry:** Psychiatric Interviewing Techniques of Psychiatric Interviewing and Social

Diagnosis. Symptomatology: Appearance and behaviour, Thinking, Speech, Perception, Mood and Affect, Cognition, Judgment and Insight; Current classification in psychiatry.

**Module IV: Application of Social work methods and principles in psychiatric setting** Mental Hospitals, Child Guidance Clinic, Family Psychiatry and Family Counselling Centres, De-Addiction Centres, Geriatric Centres, Epilepsy Clinics, School Mental Health Programme. Evolution, Roles, Functions / Responsibilities of Medical Social Workers and Psychiatric Social Workers.

### **Related Books**

- Doyal, Lesley and I. Pennell. (1989). The Political Economy of Health, London: Pluto.
- Monica Das Gupta et al (eds.). (1996). Health, Poverty and Development in India, Delhi: Oxford University Press.
- Park, J.E. (2006). Textbook of Social and Preventive Medicine, 17th edition. Jabalpur: Banarsidas Bhanot.
- World Health Report. (2001). World Health Organization, Geneva.
- Verma, R. (1991). Psychiatric Social Work in India. New Delhi: Sage
- WHO. (2010). Community Based Rehabilitation : CBR guidelines. Geneva: WHO Press
- Culley, S., Bond, T. (2004). Integrative Counselling Skills in Action, Sage Counselling In Action Series, New Delhi: Sage Publications.
- Egan, E. (2002). The Skilled Helper. 7th edition. Brooks/Cole
- Fleischmann, D.R. and Schoifield (2010). Perception of user involvement: a user led study. International Journal of Social Psychiatry, (56) (4), 389-400

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - IV</b>
<b>Name of the Subject:</b> N.G.O Management&Corporate Social Responsibility	<b>Subject Code:</b> <b>MSWDSEC404</b>	<b>Total Marks for Evaluation:100</b>

## Course Objectives:

- To Introduced students about the Non – Government Organization and its structure
- To understand the Management of Projects individually and organizationally
- Students should be inform about the working areas of Non – Government organizations

## Course Content:

**ModuleI: Non- Government Organization**—An Introduction Concept of NGO Historical views of NGO Functions and types of NGO

**ModuleII: NGO and laws** Registration Procedure and Laws Income tax Act Income tax Exemption for NGO.

**ModuleIII:Working Area of NGO and societal development** Education & Human Rights Health Women and child welfare,Corporate Social Responsibility- Concept & Definition Scope & Challenges CSR Global Views.

**ModuleIV: Corporate Social Responsibilities Practices** Role of Government and NGO in CSR. Triple Bottom Line Approach of CSR: Economic, Social, Environmental Stake holders and Social Preferences: Customer, Employees,

## **Related Books**

- Eade, D. (2005): Development, NGOs and Civil Society Rawat Publications.
- Sooryamoorthy, R. & Gangarade, K.D. (1989): NGOs in India Rawat Publications
- Clark, John, 1991 Voluntary Organisations: Their Contribution to Development. London, Earth Scan.
- Dorothea, Hilhorbt, 2003 The real World of NGOs: Discourses, Diversity and Development. Zed Books Ltd.
- Drucker, Peter, 1993 Managing the NGO: Principles and Practices, New Delhi: Macmillan Publication.
- Ginberg, Leon, H., 2001 Social Work Evaluation: Principles and Methods. Singapore: Allyn and Bacon.
- Julie Fisher, 2003 Governments, NGOs and the Political Development of the Third World, Jaipur: Rawat Publications.
- Kandasamy, M., 1998 Governance and Financial Management in Non-Profit Organizations. New Delhi: Caritas India.
- Kumar, A., 2003 Social Change through NGOs. New Delhi: Anmol Publishers.
- Lawant, B. T., 1999 NGOs in Development. Jaipur: Rawat Publications.
- Corporate Social Responsibility, Concept & Cases: The Indian Experience. C.V.Baxi Ajit Prasad Excel Books

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - IV</b>
<b>Name of the Subject:Field PracticumIV</b>	<b>Subject Code: MSWDSEC405</b>	<b>Total Marks for Evaluation:100</b>

## **Field Work Practicum IV**

### **Concurrent Field Work (based on specializations)**

The broad aim of concurrent field work in the 4th semester is to provide opportunities for students to apply the knowledge learnt in the classroom situations and to plan, implement and evaluate these experiences while working with individuals, groups and communities. These will be in keeping with the placement agency's philosophy, policy and goals and use of guided supervision. During the concurrent field work, students are expected to fulfill requirements according to specialized skills acquired through class room learning of their specializations i.e. Medical and Psychiatric Social work and Community Development.

Objectives of specialized concurrent field work are based on specializations respectively. Students are expected to learn the application of social work methods, principles, approaches, skills, tools and techniques with respect to their specializations.

### **Learning Outcome:**

Developing the ability to fulfill the objectives and perform assigned task in order to imbibe core competencies required for an efficient specialized social work practitioner.

**Note:** The field work agency and/or community of the students will remain the same for third and fourth consecutive semesters of a year.

<b>Name of the Programme: MSW</b>	<b>Branch: Social Work</b>	<b>Semester - IV</b>
<b>Name of the Subject:Philosophy of Research &amp; Dissertation</b>	<b>Subject Code: MSWDSEC405</b>	<b>Total Marks for Evaluation:100</b>

#### Dissertation Related Specialization Topic

- Medical Social Work and Psychiatric Social Work:
- Theories of Aging and Vulnerability:
- Persons with Disabilities:
- Gender and Development
- Labour Welfare & Human Resource Management (HRM):
- Personnel Management and Industrial Relations